

Fairfield Ludlow High School
PTA Meeting
Minutes of the Meeting
Wednesday, December 6, 2017

Attendance: Steve Baker, Amy Cooke, Chris Blanc, Alison Jones Allen, Sue Voltz, Kathy Russell, Jim Accomando, Elizabeth Dillabough, Eleanor Page, Christine Magliocco, Chrystal Moynahan, Janice Mayeran, Missy Savard, Dan Seara

1. **Call to Order:** The meeting was called to order by Steve Baker at 6:11pm
2. **Approval of Minutes**
 - a. Steve Baker asks for a motion to accept the minutes from the 11/9/17 meeting. Alison Jones Allen makes motion to approve November 2017 minutes; Kathy Russell seconds
 - b. Amy Cooke reads amendment to minutes from 10/12/17 meeting. Steve Baker asks for a motion to accept the minutes as amended from the 10/12/17 meeting. Kathy Russell makes motion to approve October 2017 minutes; Alison Jones Allen seconds
3. **Reports of Officers**
 - a. Headmaster's Report: Greg Hatzis
 - i. not in attendance, no report
 - b. President's Report: Steve Baker
 - i. Christi McEldowney has shown interest in the President-Elect Position for the FLHS PTA. She will be voted in at the next meeting and take over the position as President in 2019.
 - c. Treasurer's Report: Kathy Russell
 - i. Nothing new/unusual to report
 - d. VP Volunteers: Sue Voltz, Christine Magliocco
 - i. Email sent through My School Anywhere was successful, now have 75 volunteers signed up (50 volunteers prior to MSA email); Elizabeth Dillabough is on track for the holiday luncheon
4. **Reports of Committees**
 - a. BOE: Jennifer Jacobsen-Tapsall
 - i. Steve Baker read Jenn's report submitted via email
 - b. Reflections: Missy Savard
 - i. January 12, 2018 is the deadline for submissions; encourages everyone to read the rules; posters have been placed around the school for the contest, but there needs to be an extra marketing push to promote they are for the Reflections contest
 - c. PTAC: Dorene Herron
 - i. Not in attendance, no report
 - d. Post Report, Freshman Forum: Stephanie Mastino and Amy McCarthy
 - i. Steve Baker read Stephanie and Amy's report submitted via email
 - e. Teacher Appreciation, Holiday Luncheon – Elizabeth Dillabough
 - i. Two possible dates have been identified; Marcia Tenreiro is helping and will be meeting with her
 - ii. Creating a SignUp Genius and wondering if a separate blast for this can be done separately from the The Falcon Flash; yes it can
 - iii. Elizabeth will be in touch with the custodian
 - f. Teaching and Learning Grants: Carrie Rullo
 - i. Steve Baker read Carrie's report submitted via email
 - ii. Alison Jones Allen requested that everyone who has applied is a PTA member
 - g. Compassion Committee: Julie Smith
 - i. Not in attendance, no report
 - h. Alumni Breakfast: Katie Homberg
 - i. Steve Baker read Katie's report submitted via email

5. **Video Systems Report: Dan Seara, Broadcasting Club Advisor** (A series of questions were submitted to Greg Hatzis from the PTA regarding the current standing of the cameras purchased by the FLHS PTA in 2016/17 school year for livestreaming purposes. Dan, as the Broadcasting Club Advisor, was in attendance to answer the questions.)

Q: Who is in charge?

A: The Athletic Department has full call.

Q: Is everyone trained?

A: No, there has been no official training, we don't know if there is official training. The Broadcasting Club (BC) really hasn't gotten off its feet.

Q: Does the BC have access?

A. No, the BC hasn't had any real access to the booth and has not been trained.

Q: Can this equipment be used for other events besides sports?

A: It's dependent on the location, the 2 cameras are mounted.

Q: How is the equipment stored?

A: I can't answer that, it is a learning process.

The following discussions regarding the video system ensued:

- i. Quality in streaming on turf field has not been great due to internet speed and access due to wireless access
- ii. Quality on streaming in gym has not had as many quality/internet speed issues; the picture isn't great on NFHS as the camera barely reaches the net
- iii. There are Issues with the on/off button (even though it seems straight forward)
- iv. A request has been made for the BC to have access to the video system, of which there has not been a response
- v. Further action: Steve Baker will send an email to Greg Hatzis to discuss weather issues for camera/desk top. He will request a meeting directly with Greg, along with with himself, Jim Accomando and Alison Jones Allen

6. **Announcements:** Review of upcoming "Save the Dates" as outlined on the Agenda.

7. **Adjournment:** Steve Baker motioned to adjourn at 6:52 pm. Jim Accomando and Christine Magliocco seconded.

Report respectfully submitted by Amy Cooke