

¹Fairfield Ludlowe High School

PTA Meeting

Minutes of the Meeting

Thursday, June 7, 2018

Attendance: Steve Baker, Elizabeth Dillabough, Marcia Teureiro, Stephanie Mastino, Janice Mayeran, Greg Hatzis, Jim Accomando, Courtney Bradley, Alison Jones Allen, Amy Cooke, Missy Savard, Gina Luczaj, Kathy Russell, Sue Voltz, Carrie Rullo

- 1) **Call to Order:** The meeting was called to order by Steve Baker at 6:05pm
- 2) **Approval of Minutes:** Jim Accomando motioned to accept the May 2018 PTA minutes; Alison Jones Allen seconded. Motion passed.
- 3) **Reports of Officers**
 - **Headmaster's Report:** Greg Hatzis
 - Greg turned the floor over to Janice Mayeran, Teacher Representative. Janice reviewed teacher submissions about classroom/community happenings at Ludlowe. Report is on file.
 - Thank you for the Teacher Appreciation Week from Greg.
 - Greg asked for feedback on whether the summer packet should be mailed or emailed with hyperlinks to documents/forms. Overall consensus was to eliminate the paper mailing and send an email with the information to the Ludlowe community.
 - Greg overviewed the "Vision of Graduate" mission statement which will be presented to the Board of Education at the June meeting.
 - **President's Report: Steve Baker**
 - PTAC requested all PTA's donate \$100 to help send 10 kids to summer camp. Steve asked for a motion to approve this request for FLHS's donation. Carrie Rullo motioned. Jim Accomando seconded. All I's. Motion passed.
 - A refrigerator was gifted to the school and will be placed in the PTA Room to use for teacher luncheons donations, exam bagels, etc... Steve asked for help with pickup and delivery if anyone was available to assist.
 - **Treasurer's Report: Kathy Russell**
 - Kathy gave the floor to Steve to vote on the budget. Steve commented the only change from the budget proposal in May was the addition of the Valentine's Senior Luncheon. Alison Jones Allen motioned to accept the budget as proposed. Jim Accomando seconded. All I's. Motion passed.
 - **VP Volunteers: Sue Voltz**
 - Sue gave the floor to Steve to vote in the FLHS PTA Executive Board as proposed in the May 2018 meeting. Sue Voltz motioned to accept the Executive Board as proposed. Alison Jones Allen seconded. All I's. Motion passed.

4) Reports of Committees

Prior to starting the Committee Reports, Greg Hatzis asked for flowers to be placed in the planters at the front of the school for the graduation ceremony.

- **Exam Bagels: Katie Holmberg**
 - Bagels will be provided for the first day of exam finals. A notice in the blast will be sent out if volunteers are needed.
- **Post Prom Parties: Jim Accomando**
 - Just shy of 120 Seniors and approximately 50 juniors attended their respective Circle Diner post-prom parties.
 - 40 gift cards were given out via a raffle at each event.
 - Helium balloons were repurposed for the Junior post-prom party.
 - Approximate tab for the senior party was \$1,180 / junior party was \$635.
 - Jim recommended putting milkshakes on the menu for next year; some students just wanted a milkshake and not a meal.
 - Alison Jones Allen requested funds from PTAC under their Alcohol Prevention budget for post-prom party reimbursement.
- **Teaching Grants: Carrie Rullo**
 - FFE will fund a drone for the art department project. Carrie will follow up with the art teacher to find out the amount FFE will provide.
- **Senior Balloons**
 - All senior balloons have been sold out. A blast will be sent to recruit more volunteers for deliveries.
- **Membership: Alison Jones Allen**
 - Alison worked with Chris Brand from FPS Central Office to secure updated contact data through Infinite Campus (IC). IC data will be used in lieu of data from MySchoolAnywhere for the membership mailing. Approximately 1,400 FLHS families will be emailed this year. Incoming freshman contact information will be made available by mid-summer.

5) Announcements

- Kathy Russell requested all expenses to be submitted by the end of June 2018 for reimbursement.
- Marcia Tenreiro reminded members about the Staff Breakfast to be held June 21 and donations will be needed by then.
- Sue Voltz announced that volunteers are still needed for Graduation events.
- Jim Accomando announced this was his last FLHS PTA meeting after 18 years.
- Gina Luczaj will not be sending out a newsletter during the summer, but will be available to publish alerts when needed.²

6) Adjournment: Steve Baker adjourned the meeting at 7:00 pm.

Report respectfully submitted by Amy Cooke