

LMC Lecture Hall, 7:00 PM

Attendees: Ed Grzeda, Jim Accomando, Amy deLannoy, Amanda Marino, Jane Corbett, Jenn Jacobsen, Christine Magliocco, Liz Schumacher, Missy Savard, Janet Kaminsky Ekstract, Susan Ryan, Christine Vitale, Dorene Herron, Lynn Goddard, Laura Beeker Lawlor, Joanne Burstell, Alpana Waldron, Laurie Gannon, Denise DiGrigoli, Alison Jones Allen, Jessica Gerber, Maria Masi, Suzanne Miska, Sharon Kolenda

- I. **FLHS Headmaster Meet & Greet 7:00- 7:30 PM** – Greg Hatzis
- II. **Welcome New & Returning Families, Call to Order** – Alison Jones Allen
- III. **President’s Report – Alison Jones Allen**
 - a. **Accomplishments** – Review of work over the summer and the beginning of the school year by the PTA & volunteers.
 - b. **Thank you’s** – Thanks to all staff and PTA volunteers who worked over the summer on projects such the membership drive, Back-To-School Staff Luncheon and in implementing the new online directory through MySchoolAnywhere.com.
 - c. **Membership Drive Update** –
 - i. **Improved membership drive** – 531 members joined through August 2016 contributing a total of \$16,830. Through August 2015, 191 members joined and contributed \$6,570. Year-over-year collection increase of 156%. Improvement was achieved by implementing a number of changes:
 1. Changed membership platform (Megan Bochanis)
 2. Added new higher membership levels (\$250) with additional benefits
 3. Used disciplined email marketing for targeted reminders
 4. Improved communication on how to join.
 - ii. Changes will make the Membership drive simpler in future years.
 - iii. Membership drive will continue using email, PTA communications and PTA table at open house.
 - d. **Open Positions**
 - i. President-Elect and VP Volunteers are the most critical currently open board positions. President-Elect is particularly important given the opportunity to shadow the current president and set up for success for next year.
 - ii. Several other non-board committee positions also open.
- IV. **Headmaster’s Report**
 - a. **Thank you** – For all the summer work by the PTA and for providing Back To School Lunch for Staff
 - b. **Headmaster Staff Presentation** – Mr. Hatzis shared a portion of his staff presentation.
 - i. Approximately 30 new-to-FLHS hires for the 2016-17 school year as well as other staff changes.
 - ii. Facilities improvements for the new year include a new PA system, new locks, additional projectors.
 - iii. Enrollment update – has been fairly steady for last 4 years. Even with additional classrooms the school continues at capacity.
 - iv. Other updates included upcoming student events and standardized testing dates. Mr. Hatzis answered questions from parents.
 - c. **Focus Areas for 2016-17 year** – Top priorities include:
 - i. *Feedback* - reinforce and improve feedback and communication among teachers, administrators, staff, students and parents.
 - ii. Meaningful Professional Learning Time
 - iii. Performance Based Assessments & Academic Expectations Rubrics
 - iv. School Climate

V. Past President report - Jim Accomando

a. Membership

- i. **Incentives** – 6 families have chosen the new \$250 PTA membership level. Spirit wear incentives at this level have yet to be finalized.
- ii. The PTA will maintain physical membership sign-up forms in addition to the electronic options.

b. Budget Increases re-cap from 2015-16

- i. **Teacher Grants** – Increase to \$10,000 from \$6,000. Last year grants were used for a variety of purposes including the purchase of chairs for the library and student trips.
- ii. **PTA Scholarships** – Increase to \$5,000 from \$1,750. Provides for increases to previous scholarships granted to Valedictorian and others as well as expansion to include Falcon of the Year award recipients. Exact distribution will be determined this year.
- iii. **Ending balance** – Funds available at the end of last year were 1 ½ times larger than PTA guidelines suggest. This allows flexibility to increase certain budget line items as well as fund additional projects such as digital kiosks.
- iv. **Digital Kiosks** - Installation of digital kiosks in the cafeteria and student lounge areas is currently being scheduled for the near future.
- v. **Other** - Jim Accomando was successful in procuring, at no cost, Lifetouch banners with FLHS PTA lettering that will be used at PTA events and tables to advertise our presence.

VI. Christine Vitale – Nominating Committee Update

a. Executive Board - President-Elect and VP Volunteers currently remain open. Invitation to all new PTA members in attendance to inquire and consider volunteering their time for these important positions.

b. Committee Chairs – Several Committee positions are open.

- i. Membership chair is an important position that remains open. Much of the work for the current year is done and this would be a good time to familiarize oneself with the process and ease the transition to next year.
- ii. Other positions – There is still time to fill positions, especially those whose work is primarily later in the year such as the Post-Prom Party and Senior Awards positions. In some cases the positions may be shared.
- iii. Nominating committee will continue to reach out to members to fill all open positions.

c. Staff Welcome Back Lunch budget – This year's lunch expense exceeded the budgeted \$300 by approximately \$1,200. For the previous 2 years this event was catered at no expense by the generous donation of a PTA parent. That option was no longer available resulting in the larger expense. Next year's budget should include the expectation of the full cost of catering of \$1,500.

VII. Committee Announcements

a. VP Programs, Laura Becker Lawlor - Next scheduled program is the S4 Study Skills Workshop on Sept. 22. Laura requested anyone contact her with programming ideas and proposals for workshops, books for book group and the like.

Adjourn